

# Keyturn Training Limited



## Recognition of Prior Learning Policy

The ILM definition of RPL is 'A method of assessment that considers whether a learner can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills that they already possess and do not need to develop through a course of learning'.

### ILM Qualifications

If a learner has prior uncertified or un-assessed learning or achievements they may be able to claim credit for a relevant unit within the ILM. In this situation Keyturn will (as stated by ILM):

- Explain the knowledge, skills and performance requirements are for the QCF unit(s) to the learner and ensure they completely understand them.
- Give the learner a copy of the unit(s) so that they can assess themselves against the unit(s) learning outcomes and assessment criteria
- Identify and document what assessment the learner needs to undergo, and/or what evidence they need to submit, to satisfy the QCF unit(s). Explain the use of a learner CPD log. Use professional discussion - possibly framed around the mapping documents - to back up the learner's assessment and/or evidence submissions and validate their claim.